

Vienna Elementary School

PTA Meeting Minutes

Tuesday, October 22, 2019 7:00 p.m.

Attendees: Stefanie Petrucelli, Heather Kenney, Mitch Schwartz, Kim Bryant, Molly Peng, Kayle Armendariz, Shelly Baumer, Jeanne Martinez, Alyssa Lehman, Jamie Teufel, Kate Schaffer, Moira Jacobsen, Reshma Patel, Kristen Rhoads, Judy McVey, Donna Davidovich, Trish Helsley, Rebecca Johnson Zara, Rebecca Elliott

I. Call To Order: Meeting was called to order at 7:03p.m. by Heather Kenney

II. Vote on Minutes of September 17, 2019 PTA Meeting: Last month's meeting minutes were circulated and approved (no corrections made, no vote needed)

III. Co-Presidents' Report — Stefanie Petrucelli and Heather Kenney

- Updates on Upcoming Events and Programs:
 - Veterans Day Assembly: We need a speaker (ours fell through). It's a 10 – 15 minute commitment on Monday, Nov 11 at 9:30am
 - PTA is purchasing books for Mr. Montaquila and Mr. Carmichael to read with each VES student
 - Dining for Dollars – Ritas & Social Burger were both very successful
 - Fall fun Fest was a big hit – well attended. Thank you to everyone who helped and participated!

IV. Principal's Report — Shelly Baumer

- Conducting all-school assemblies this year (new): First one was in the beginning in the year to promote kindness. Second one was this past week to discuss appropriate behavior in cafeteria (brought in cafeteria employees to speak too)
- Reading with Principal & VP: VES tries to do every two years; every kid gets ten minutes; kids get to know them on a more personal level. Books are donated to the library
- No homework tomorrow for Halloween parade
- Parent teacher conferences coming up for some; you can always ask your child's teacher to schedule one

V. Treasurer's Report

- Current Budget Overview — PTA Treasurer Kim Bryant
 - Numbers posted to VES PTA website; we are currently operating with a big surplus
 - Checking: \$34,954.37
 - Savings: \$26,308.35
 - Total assets: \$61,262.72
 - 9/30 quarter end – net operating income: \$-573.87
 - Great financial shape
 - Projected 300 members, only at 185 members
 - Already raised \$3,785 in direct donations (will be allocated to no fuss fundraiser)
- Vote on Amendment to 2019-20 Budget to Increase VES Wish List (Books with Admin) Line Item from \$2,000 to \$3,500: **Vote was approved**
- 2018-19 Audit Overview — Former PTA Treasurer Reshma Patel

- Thank you to Jamie for completing
- \$51K started - \$92K receipts - \$81K expenses - \$69K handover to PTA
- We filed taxes, we have insurance, we pay membership dues
- **2018 – 2019 Audit was approved and adopted**

VI. Board and Committee Chair Reports

- Blessings in a Backpack Program and March Food Drive Service Project — PTA Vice President Mitch Schwartz:
 - Blessings in a Backpack – Shelly is helping – will start shortly delivering food for free & reduced lunch students; year-long program except for extended breaks
 - March Food Drive – working with foodforothers.org: Sixth graders spearheading, will coincide with Wednesdays and Fridays, goal will be to “stock to the ceiling”
- Family Dance and Raffle (Friday, Dec. 13, 2019) — Reshma Patel
 - Theme: Night among stars. A Teacher Raffle will be conducted with the dance (largely online, but also an opportunity to buy tickets on the spot). Will send out info in November
 - No bake sale by sixth graders, no water bottles
 - Sign-up genius coming out for help

VII. Staff Report — VES Fifth Grade Teacher Kayle Armendariz (formally Formato)

- Thank you for a great first quarter
- Many teachers now conducting parent-teacher conferences
- Great Arts program – the kids love it – benches were a great project
- Lunch last Monday for staff development was nice
- Thank you for teacher allotment – helps with books for classroom, extra materials, etc.
- Excited to pump the kids up for the food drive
- Blessings in a backpack sounds awesome and ties in with kindness teachings

VIII. Parent Program — Advanced Academics Resource Teacher Jeanne Martinez

- Advanced Academics Resources in the Classroom
 - Believe all the students should have access to the curriculum
 - Golden Bridge (in the pacing guide): Lists ideas to provide AAP material in classroom
 - Jacob’s Ladder: reading comprehension program (6 ladders)
 - Socratic Seminar: encourages the kids to ask the question based on a piece of literature, art, etc.
 - Reading Above: bookmarks that encourage higher level thinking
 - M² and M³ units: hands on math instruction; leads the student to a deeper understanding of math concepts
 - Groundworks: math workbooks; teaching them to write about their math
 - Document based queries: used in social studies, binder of primary documents
 - Project Clarion: science for K-3, hands-on, inquiry based
 - Jason Project: science for 4 – 6, inquiry based, STEM, take on role of scientist
 - William & Mary units: language arts, science, social studies

IX. New Business

- Thank you to all members, volunteers, etc.
- How can we get involved in Food for Others?
 - There will be a sign-up for parents to help facilitate when food being brought in (to oversee the sixth graders sorting the food)
 - Food ideas will be sent home via a Wednesday folder; will promote it on NewsWave; brainstorming session to involve neighbors
 - There will be ample opportunity to help: sixth grade owning the process, but EVERY student should participate and feel a part of it
 - Hopefully it will become a VES tradition
 - Marketing materials – Moira Jacobsen volunteered to help
 - FCPS news people will be invited

X. Adjourn

- Meeting was adjourned at 7:42